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| Information sharing | <p>It is usual practice for staff supporting your child to talk to each other and share relevant information in a confidential manner. We will also talk to you about your child so that we can all work together.</p> <p>The government's Every Child Matters programme states that agencies need to work together and identify support needed by a child and their family as early as possible. This should help us to organise support much sooner for your child. If different agencies are working with your child, it makes sense for them to talk to each other. If you are worried about this or want to know more, please talk to us.</p> |
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| <p>This is a process that helps identify any support needs your child may have and includes your thoughts and ideas for the family. This information can also be shared with others working with your child to save you explaining things repeatedly. It will usually involve one or two meetings with you to complete FCAF. This assesses your child's individual circumstances, helps to identify, and needs, prompting a discussion about how they may be met.</p> <p>Ask any member of the safeguarding team for a copy of this form so you can see what it involves.</p> | Family Common Assessment Framework |
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| <p>If different agencies are working with you it is sometimes useful for everyone involved to meet, at a place and time that is convenient and comfortable for you, so that a support plan for your child can be agreed in full.</p> <p>This way everyone can keep up to date, hear your views and work together better, keeping the focus on your child's needs. One of the workers will agree to co-ordinate the support for your child. This is called the 'Lead Professional' role.</p> | Multi-agency Working |
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| Let's work together! | | |
| <p>If any parent or carer has a concern about the safety of any child or young person in this education setting, there are people who they can talk to who can help.</p> <p>The people in our safeguarding team are:</p> | | |
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| <p>Mrs Jane Townsend Designated Safeguarding Lead</p> | <p>Miss Carly Redgate Safeguarding Officer Deputy Designated Safeguarding Lead</p> | <p>Mr Rob Barker Inclusion Leader Deputy Designated Safeguarding Lead.</p> |
| <p>All these people are happy to help you to support your child. If none is available, the staff in our main reception will always offer support to contact appropriate staff.</p> <p>Further information/guidance can be found at:</p> <p style="text-align: center;">www.safeguardingsheffieldchildren.org.uk</p> | | |

What **Stocksbridge Nursery Infant School** expects from you as a parent or carer

Tell us if:

- there is anything in your child's life that we need to know. Things that happen outside school can affect your child while they're with us. Please talk to us – we might be able to help.
- There is a reason why your child is not attending, by ringing us on **0114 2883109** on the first day of absence.
- If your child no longer needs his/her place with us.

What **YOU** can expect from **Stocksbridge Nursery Infant School**

- A safe, quality, learning environment that meets Ofsted regulations and operates under Safeguarding Children legislation & guidance.
- While your child attends our establishment, we will take good care of them and we will talk to you about anything important that we have observed.
- Regular, efficient and accurate record keeping.
- If your child transfers to another school or educational setting, we will share any important information with them that will help to support your child's move.
- Contact from us where your child hasn't attended and you have not let us know the reason for their absence.
- Prompt action to any problem you tell us about.
- Support and assistance from staff when and where needed.

Important Information For Parents or Carers

Working Together to Safeguard Children

Stocksbridge Nursery Infant School

Is committed
To helping all children and young people do well



Important information for you and your child

The children Act 2004 introduced new ways to help and support children, young people and their families. These processes include:

Information Sharing
Family Common Assessment Framework
Multi-agency Working

This leaflet helps to explain these processes to you. Ask us for more information